



KID Museum Development Manager

About KID Museum

KID Museum is the nation's largest educational makerspace for youth. Our mission is to revolutionize how kids learn through the maker experience. Through hands-on programming and deep learning experiences, we empower youth with the creative problem-solving and STEM skills to invent the future. With a focus on engaging populations traditionally underrepresented in STEM, our programs aim to build economic opportunity and diversify the future talent pipeline.

Our vision is to become the standard of excellence for inclusive, impactful maker learning nationally, and a model for how to expand access to maker learning at scale. Our headquarters in the Washington, DC region serves as our innovation hub. In partnership with local school systems, government and philanthropic leaders, we design and deliver K-12 programs that produce results at scale in a large and diverse metropolitan region. We leverage the learnings from this learning lab to create resources, training, and technical support to expand high-impact maker learning nationally. For more information, please visit www.kid-museum.org.

Position Overview

KID Museum is seeking a **Development Manager** who will be responsible for assisting with the coordination and execution of all aspects of the organization's fundraising efforts, including fundraising campaigns, annual fund, grants, and sponsorship initiatives.

Reporting to the Senior Director of Development, the Development Manager will be a key team member in building a culture of philanthropy that will support the organization's growth and impact. The incumbent will also support the development of grants and reports, maintain the donor database, plan and manage cultivation events and move prospects through all phases of the donor cycle, including stewardship.

The successful candidate will have a Bachelor's Degree from an accredited college or university, or equivalent work experience, and a minimum of 5 years of successful fundraising and development experience in a nonprofit organization. Ability to maintain accurate and up-to-date donor records, oversee donor and key stakeholder list management, and perform reporting and analysis in a CRM system. Proficiency in Google Suite, MS Word, Excel, PowerPoint; knowledge of Patron Manager or similar CRM systems, fundraising and presentation software desirable. Enthusiasm for and interest in education innovation and equity, STEM education and/or maker learning.

The candidate must be able to perform the role independently, accurately, reliably, and in a timely manner. Compensation will be commensurate with experience. A comprehensive benefits package will also be included. Please send a cover letter and resume to careers@kid-museum.org for consideration.

Diversity, equity, accessibility and inclusion are important, interdependent components of everyday life at KID Museum and are critical to our pursuit of excellence. KID Museum is an equal opportunity employer and does not discriminate against any employee or applicant for employment based on race, color, religion, national origin, age, gender, sex, ancestry, citizenship status, mental or physical disability, genetic information, sexual orientation, veteran status, or military status.